



Zoom Teleconference of the Governing Board

Wednesday, November 10, 2021 – 12:00 p.m. to 1:00 p.m. PST

Invited Attendees: WRIPMA-HR Governing Board & 2022 Conference Chair

Members Present: Paula Adams, Mel Gregg, Kisha McDonald, Brody Lorda, Chris Hazen, David Kitchen,

Members Absent: Christine Hoffman, Tamara Dixon, Jocelyn Kurland, Andrea Cutler, Nancy Love

Theme for 2021-22: Putting People First

Meeting Minutes

<p>1. Call to Order/Roll Call The meeting was called to order at 12:00p.m.</p>	<p>Paula/Nancy</p>
<p>2. Approval Minutes from October 13, 2021 Meeting This item was tabled and moved to the December 8, 2021 meeting. Paula was not present at the October 13th meeting; therefore, a quorum was not available to take action on this item at today's meeting.</p>	<p>Paula</p>
<p>3. WR Leadership Retreat - Update Kisha reported that everything is set with the Sahara in Las Vegas.</p> <p>IPMA-HR President Jennifer Fairweather has confirmed her attendance at the Retreat and will provide an overview of International IPMA-HR and what it has to offer local Chapters, as well as provide an update on current happenings at the National IPMA level.</p> <p>Kisha noticed in the October 13, 2021 meeting minutes that it was reported that International Executive Director, Cara Woodson Welch, would be attending the Leadership Retreat; however, she was not aware of that. In Nancy's absence, Kisha will reach out to</p>	<p>Kisha</p>

<p>Executive Council representative Tamara Dixon to confirm whether Cara is planning to attend.</p> <p>The Friday night mixer, hosted by the Las Vegas Chapter is confirmed. Details regarding the location, etc. will be sent out shortly.</p> <p>The Board will meet for lunch at noon on Friday, with a Board meeting immediately following the lunch. A conference room at the hotel is reserved for the Board meeting. Kisha is working on a lunch location and will check with restaurants within the Sahara to see if they are available to accommodate our lunch. Having lunch at the hotel is preferable to help manage Board Members time between lunch, the Board meeting and the Mixer, which starts at 5:00p.m.</p> <p>Mel asked for clarification on room selection at the Sahara. She stated when she went to reserve her room there were multiple room options available, at varying prices. Kisha stated that booking a block of rooms was going to be more expensive than allowing attendees to select and book their own room were. Further discussion may be needed regarding the maximum Western Region will pay towards each room.</p> <p>Brody is prepared to reimburse attendees for their expenses as soon as they have receipts/charges and submit them to her.</p> <p>A Chapter member asked Brody if they are allowed to send more than 1 person to the Retreat. It was agreed that if the Chapter pays the expenses for the 2nd person and if our meeting space can accommodate the additional person, sending 2 people per Chapter is acceptable. Kisha will confirm the meeting room capacity and let others know if we can handle more than one Chapter member.</p> <p>Kisha will also get a map of the hotel and our meeting room location for those who would like to reserve a room closer to our meeting space.</p> <p>Registration for the Retreat will be extended from the end of Nov. to mid-December.</p>	
<p>4. WR Webinar Series - Update Paula reported our contact with CPS Consulting is no longer with the company and Kelli Gonzales will be our new contact for our Webinar Series.</p> <p>The next webinar is scheduled for Dec. 17, 2021 with Brian Haggerty</p>	<p>Paula</p>

<p>presenting on data analytics. Chris and David will work with Brian to ensure everything is set up for his presentation.</p> <p>David will send out an announcement about the Dec. 17th webinar.</p>	
<p>5. Update from 2022 Annual Conference Chair</p> <p>Paula reported on behalf of Tamara that 88 individuals are registered for the conference. 8 people have registered since the <i>10 Reasons to Attend</i> campaign was rolled out.</p> <p>Disney has removed the requirement that guests must sign a waiver before attending the conference. In addition, the Conference team is putting together a FAQ for attendees related to Disney's COVID-19 safety protocols.</p> <p>Paula also shared that the next Executive Council meeting is November 18, 2021 where they will debrief on the membership needs assessment survey. Tamara will provide a report at our Dec. Board meeting on the findings of the survey.</p>	<p>Tamara</p>
<p>6. Technology, Sponsorship & Marketing</p> <p>Chris placed a countdown clock on the website letting viewers know when the WR conference early bird registration ends.</p> <p>We have received numerous job postings recently. We should meet and exceed our anticipated revenue projection for job postings for this fiscal year.</p> <p>Chris and David have been in contact with sponsors for the conference. Some are waiting to commit until the Covid-19 safety protocols have been sent out.</p>	<p>Chris/David</p>
<p>7. Holiday Season – Elfster</p> <p>Like last year, Brody will coordinate a Secret Santa gift exchange for those Board members who would like to participate.</p>	<p>Brody</p>
<p>8. Miscellaneous</p> <p>There were no additional comments</p>	<p>All</p>
<p>9. Adjourn – being no other business the meeting adjourned at 12:29 p.m.</p>	