

The City of Reno is looking for an innovative, visionary **Director of Human Resources** who has a considerable experience managing all aspects of the Human Resources functions including employee services, benefits, training, compensation & classification, workers' compensation, employee & labor relations, dispute resolution skills, and experience in collective bargaining.

This is an exciting opportunity for a highly experienced Human Resources professional who possess strong leadership by empowerment, exceptional communication and interpersonal skills who is successful at building relationships across an organization. This challenging position requires a proactive forward-thinker, problem-solver, motivator, ethical, collaborative and customer service oriented manager who is dedicated to leadership, teamwork, and who wants to serve as a proactive catalyst for service delivery improvement through sound business practices and innovation; and who values employees as the City's greatest asset.

Successful candidates will bring a sense of leadership and vision to the Department and the City. The ideal candidate will work closely with the City's Management Team and provide strategic vision and leadership in the development of all aspects of the City of Reno's Human Resources in accordance with the organization's mission, goals and objectives.

Education and Experience Guidelines - *Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

Education/Training:

A Bachelor's degree from an accredited college or university with major course work in personnel administration, business administration, public administration, or related field. A Master's degree is desirable.

Experience:

Ten years of increasingly responsible human resources experience including three years of public sector management and administrative responsibility.

License or Certificate:

Possession of an appropriate, valid driver's license.

Certification as a SHRM Certified Professional (SHRM-CP) or SHRM Senior Certified Professional (SHRM-SCP) credential or HRCI PHR or SPHR credentials highly preferred.

This is an at-will, appointive position and is exempt from the City of Reno Civil Service system.

Submit your application, resume, cover letter at reno.gov/jobs. The deadline to submit your application and documents is by Friday, May 7, 2021, 5:00 p.m. PT. Please contact Human Resources at 775-334-2285, if you have any questions.