



Zoom Teleconference of the Governing Board

Wednesday, Dec. 14, 2022 – 12:00 p.m. to 1:00 p.m. PST

Members Present: Kisha McDonald, Demetrius Parker, Brody Lorda, Tamara Dixon, Paula Adams, Chris Hazen, David Kitchen, Andrea Cutler, Macy Dippert

Members Absent:, Nancy Love, Jocelyn Kurland

Invited Attendees: WRIPMA-HR Governing Board & 2023 Conference Chair

MEETING MINUTES

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| 1. Call to Order/Roll Call | Kisha |
| 2. Review and Approval of Minutes from November 9, 2022 Being no changes Paula made a motion to approve the Nov. 9, 2022 meeting minutes. Tamara seconded. Motion passed. Demetrius abstained from voting as he was not in attendance at the November meeting. | |
| 3. January 2023 WR Leadership Retreat Update Demetrius shared they are being very intentional in designing the agenda. They have heard that some would like the day to be more tactical in nature, so he is taking that into consideration as he builds the agenda. Brody sent a reminder to the Chapter Leaders who have not yet registered. Kisha will also reach out to them individually. Brody is also working with the hotel and will determine at the end of the week if the room block needs to be reduced. IPMA-HR President Elect Cheryl Lewis Smith has been invited to the retreat and will be given time on the agenda to speak to the group and provide information on the transition to PSHRA, if she is available to attend. | Brody /Demetrius |
| 4. Webinar – December 16 th Kisha will be moderating this webinar. As of today, there are 398 | Kisha |

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| <p>registered.</p> | |
| <p>5. 2023 Conference & Sponsor Update</p> <p>David reported that 55 individuals have registered for the conference so far. 25 of them are from the Utah chapter.</p> <p>Chris reported that sponsorships are at approximately \$36,000 and 18 sponsorship booths have been sold. Chris is working on getting commitments for the remaining booths.</p> <p>David reported we are still in conversations with keynotes. Most want \$10,000 or more, which is nearly our entire budget. More to come on keynotes at our next meeting. We have had a great response to speaker requests, with a nice variety of topics and presenters.</p> <p>20% of our rooms are books already.</p> | <p>Chris/David</p> |
| <p>6. Regional Advisory Committees Task Force</p> <p>The Executive Council met on 12/8/22 with most of the meeting being dedicated to budget discussions.</p> <p>On 12/12/22 the Executive Council had a PSHRA orientation.</p> <p>The council will be meeting in person Jan. 19 – 21, 2023, for strategic planning purposes. Tamara will provide an update at our Leadership Retreat in Vegas.</p> <p>Tamara shared the Regional Advisory Task Force is being led by Cheryl Lewis Smith. Each of the four regional representatives are tasked with finding three additional people to sit on this task force. The task force will meet monthly until the new regional advisory committees go live in January 2024. A brief discussion took place regarding possible Task Force members. Anyone on the board who is interested in filling one of the three positions or is aware of a chapter member who might be interested was encouraged to reach out to Tamara. Tamara suggested David and Andrea as possible members. David and Andrea both agreed to participate. The other recommendation was Robert Neiuber from the Inland Empire chapter.</p> | <p>Tamara</p> |
| <p>7. Committee for 2nd VP Nominations – (Demetrius)</p> <p>There was no update on the 2nd VP nomination process</p> | <p>Kisha</p> |
| <p>8. 2024 Conference Planning – Location/Chair/Committee – Demetrius</p> <p>Regarding the conference committee, Jocelyn will be the</p> | <p>Kisha</p> |

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| conference chair. Early planning is underway with northern California as an anticipated location. | |
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| Adjourn: Before adjournment the group decided to reveal their Secret Santa at the January board meeting. Being no further business, the meeting was adjourned at approximately 12:35pm |
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