



Zoom Teleconference of the Governing Board

Wednesday, September 8, 2021 – 12:00 p.m. to 1:00 p.m. PST

Invited Attendees: WRIPMA-HR Governing Board & 2022 Conference Chair

Members Present: Paula Adams, Mel Gregg, Christine Hoffman, Tamara Dixon, Brody Lorda, Jocelyn Kurland, Chris Hazen, David Kitchen, Nancy Love

Members Absent: Kisha McDonald, Andrea Cutler

Theme for 2021-22: Putting People First

AGENDA

1. Call to Order/Roll Call	Paula/Nancy
2. Approval Minutes from June 26, 2021 Meeting Christine made a motion to approve the June 26, 2021 meeting minutes as presented. Mel seconded. Motion passed.	Nancy (Paula, Mel, Christine)
3. Approval Minutes from August 11, 2021 Meeting Mel made a motion to approve the August 11, 2021 meeting minutes as presented. Christine abstained from voting, as she was not in attendance at the August 11, 2021 meeting. Tamara seconded the motion, Motion passed.	Nancy
4. Approval of the July 2021 and August 2021 Financial Report Tamara made a motion to approve the July financials as presented. Christine seconded. Motion passed. Mel made a motion to approve the August financials as presented. Tamara seconded. Motion passed.	Brody
5. Update from the August 28, 2021 IPMA Chapter Conf. Meeting – Mel reported she thought the IPMA Chapter Leadership meeting was very impressive. She was inspired by the presentations and conversations around how Chapter Boards can improve engagement with Chapter members, as well as the importance of finding out	Mel Kisha

<p>what your membership wants and needs and design your programming around that.</p> <p>Update from January 2022 WR Chapter Conf. Chair In Kisha’s absence, Paula reported that the WR Chapter Leadership retreat is scheduled for Jan. 21-22, 2022, in Las Vegas, at the Sahara Hotel. There will be a meet and greet on Friday from 4:00-5:00p.m. with the Nevada Chapter, followed by a Mixer. Saturday’s meeting will take place from 9:00a.m.-4:00p.m. Saturday’s agenda is tentatively set to include: How to Structure a Chapter Conference; How to Recruit Board Members; Tips and Tricks for Building Chapter Leadership; and Free Resources Available for Chapters and their Membership, from International.</p> <p>Tamara asked if there will be a Board meeting on Friday, prior to the meet and greet, and if Paula had any information on the room reservations. Paula stated we should plan on a lunch time Board meeting on Friday and she will have Kisha update us on the room reservations at our next meeting.</p>	
<p>6. Next Development Training - October 15, 2021. 3 Tips for Designing & Developing Dynamic Virtual Trainings. Flyer Update? Push training information out week of 9/20 via master email from WR.</p> <p>Paula reported about 100 individuals participated in the September Development Training. It was an engaging training. The next training is scheduled for October 15, 2021. Paula asked Jocelyn to put the flyer together for the October training so it can be sent out by Sept. 20, 2021. Jocelyn confirmed she will take care of this. Chris and David will make sure the October training announcement is on the website and sent out to the membership.</p>	<p>Paula/David/Chris/ Jocelyn</p>
<p>7. Budget 2021-2022 - Minor revision made pursuant to August 11th meeting.</p> <p>Minor changes were made to the budget to ensure each line item entry was accurate. The overall change to the budget was less the \$700.00. Nancy will record the revised budget as final for FY22.</p>	<p>Brody (receive and file)</p>
<p>8. Update from 2022 Annual Conference Chair</p> <p>Tamara reported the September 24, 2021 Executive Council meeting will be virtual. She also commented on the Chapter Leadership meeting, agreeing with Mel that it was a great meeting. Tamara also mentioned the platform that was used for the Chapter Leadership meeting was very user friendly and we may want to consider using it in the future. The platform is Pheedloop, and offers event registration, a mobile app, and can be used for hybrid and virtual events.</p>	<p>Tamara</p>

<p>Regarding the annual WR Conference, Tamara reported things are moving right along. IPMA Executive Director, Cara Woodson Welch is registered to attend.</p> <p>Our Disney representative, Chris Anderson, has provided a list of Disney’s Covid-19 precautions and protocols. They will be incorporated into our marketing material for the conference.</p> <p>The conference committee discussed offering a hybrid option for the conference, and ultimately decided it is not in the best interest of the Region or the participants to offer a hybrid option. Therefore, the conference will be in person only.</p> <p>Work on the President’s reception, draft program and conference flyer are all being worked on and coming along nicely. David will post the tentative program agenda shortly.</p> <p>Tamara stated she will be providing an Executive Council message/update every other month that will be sent to the membership.</p> <p>Brody mentioned that Chapter President’s asked if WR would post/market their Chapter events on our website. Paula stated, if asked, we would be happy to do that.</p> <p>David asked if proof of vaccination will be required for the conference in May. Tamara stated proof is not be required at this time. We will follow Disney protocols, which we will receive from Disney and send out prior to the conference.</p>	
<p>9. Adjourn – Meeting adjourned at 12:39p.m.</p>	<p>Paula/Nancy</p>