



## Zoom Teleconference of the Governing Board

**Wednesday, August 11, 2021 – 12:00 p.m. to 1:00 p.m. PST**

**Invited Attendees:** WRIPMA-HR Governing Board

Members Present: Paula Adams, Mel Gregg, Kisha McDonald, Tamara Dixon, Brody Lorda, Jocelyn Kurland, David Kitchen, Chris Hazen, Nancy Love

Members Absent: Christine Hoffman, Andrea Cutler

**Themes for 2020/21: Putting People First**

## Meeting Minutes

<b>1. Call to Order/Roll Call</b>	Nancy
<b>2. Approval Minutes from June 26, 2021 Meeting</b> Item tabled to September meeting – quorum not present.	Nancy
<b>3. Approval Minutes from July 14, 2021 Meeting</b> Being no changes Tamara made a motion to approve the July 14, 2021 meeting minute, Kisha seconded. Motion passed.	Nancy
<b>4. Approval of the June 2021 Treasurer’s Report</b> The Board reviewed the June financials. Being no changes Tamara made a motion to approve the June 2021 treasurer’s report, Kisha seconded. Motion passed.	Brody
<b>5. Executive Council Update from July 22, 2021 Meeting</b> Tamara announced that Brian Haggerty, Christine Hoffman and Trish Holliday have been elected to fill the 3 Executive Council vacancies. The Board was pleased that 2 of the new members are from our region.  The Executive Council also discussed the budget as well as the Leadership Conference that is coming up on August 28, 2021.  The next Executive Council meeting is schedules to be in person, in September, in Alexandria, Virginia.	Tamara
<b>6. Upcoming Development Training – August 20, 2021 Habits of Highly Effective Remote Workers.</b> Push training information out	Paula/David/Chris

<p>once more this week. Chris will send out another announcement about the training this week.</p>	
<p><b>7. Budget 2021-2022 Discussion. 2022 Annual Conference Budget</b> The Board discussed both the Region and Conference budget. Regarding the conference budget. Paula reviewed the conference budget that Tamara had sent her. Paula had no concerns with the conference budget as presented.</p> <p>Region general budget - Paula stated she did not believe it would be necessary to spend a lot of money, in any of the various expense line items, during FY21-22.</p> <p>Proposed budget changes: Code 44 -\$3,000 was budgeted in the FY20-21 budget for Disruption &amp; Innovation (podcasts). Code 44 – was increased by \$1,000 in the FY21-22 budget for a total Code 44 amount of \$4,000, which will be used for the WR Leadership Conference.</p> <p>Code 51 – International Conference expenses was zeroed out in the FY 21-22 budget because there will not be an International Conference this year.</p> <p>Code 53 – WR Conference was increase from \$4,000 in the FY2-21 budget to \$5,500 in the FY 21-22 budget for conference expenses, if necessary.</p> <p>All other line item amounts remained the same as in the FY20-21 budget.</p> <p>Paula took Brody’s input on projected revenues for FY21-22.</p> <p>The FY21-22 proposed budget in the amount of \$33,500 is in line with the FY20-22 approved budget.</p> <p>Brody provided input on revenue line items 430 and 440 related to rebates and other support from International. Being unsure if those revenues would continue, those items may need to be adjusted.</p> <p>Also, Wild Apricot costs may be increasing, if so, line item 70 may need to be adjusted slightly. Brody will do some research and get back to Paula if that is the case.</p> <p>Brody clarified that the funds in line item 53 have historically been use to support Board members who may not be able to attend the WR conference because their agency can’t pay for them to attend.</p>	<p>All</p>

<p>Tamara – conference budget. This budget has not changed significantly from the 2020 conference budget. Only changes are that the discount was removed for those who attended the Colorado conference; the amount was reduced for the gift cards attendees were to receive to purchase breakfast, as they found a less expensive option; and the conference t-shirts expense was reduced as the t-shirts have already been purchased.</p> <p>Chris reported that sponsor rates will be the same as those agreed upon for the 2020 Disney conference. The website has been updated and potential sponsors can be direct to the website for more information.</p> <p>Conference chairs met with Disney. Disney will put a message on the room website stating the room code will be verified. We will audit the registrations against those using the code and those who are not registered for the conference will be charged the full room rate.</p> <p>Brody reminded everyone the conference registration is now open.</p> <p>Paula will work with Brody to finalize the budgets and will bring them to Board at the September meeting for consideration and approval.</p>	
<p><b>8. Update from Traditions Review Subcommittee</b> This item was tabled to September meeting</p>	<p>Nancy</p>
<p><b>9. Adjourn</b> - Meeting adjourned at 12:38</p>	<p>Paula/Nancy</p>