



## Zoom Teleconference of the Governing Board

**Wednesday, April 13, 2022 – 12:00 p.m. to 1:00 p.m. PST**

**Invited Attendees:** WRIPMA-HR Governing Board & 2022 Conference Chair

Members Present: Paula Adams, Christine Hoffman, Kisha McDonald, Mel Gregg, Tamara Dixon, Jocelyn Kurland, Chris Hazen, David Kitchen, Andrea Cutler, Nancy Love

Members Absent: None

## Meeting Minutes

1. Call to Order/Roll Call	Paula/Nancy
2. Approval of the March Meeting Minutes Being no changes to the March 2022 meeting minutes Mel made a motion to approve, Tamara seconded. Motion passed.	Paula
3. Approval of the March 2022 Financial Report Being no changes to the March 2022 financial report Christine made a motion to approve the March financial report as presented. Kisha seconded. Motion passed.	Paula
4. WR Webinar April 15, 2022 – Mental Health in the Workplace Flyer & Registration David reported there are currently 268 registered for the webinar. Paula will make a few remarks before kicking off the webinar about the upcoming WR Conference being sold out. Tamara asked Paula to mention there is a wait list for those who would still like to try and attend. Tamara also asked that she mention that tickets can be purchased, up to the day of Jon B's performance, for attendees who would like to bring a guest. Paula will also announce the International conference that is scheduled for Sept. 28 – Sept. 30 in Washington DC.	David
5. 2022 Election and Awards Update Mel reported the election for 2 <sup>nd</sup> VP and Executive Council Rep has closed and Demetrius Parker from the City and County of Broomfield, CO has been elected as the incoming 2 <sup>nd</sup> VP, and Tamara has been re-elected as our Executive Council Rep. Congratulations to both! Mel also reported that Demetrius will be at the transition meeting in June.  Save the Date cards for the Salt Lake City 2023 conference will be	Mel

<p>available at the conference in Anaheim. There was a brief discussion about who might have the laminator used to make the luggage tags. Andrea suggested Brian might have it. Tamara will check with him. Business card Save the Date's will be printed if we can locate the laminator, before the conference, so luggage tags can be made for attendees.</p> <p>Mel is waiting on the proofs for the award plaques, but the company has assured her they will be delivered before the conference.</p> <p>Mel reviewed the list of award winners:  Outstanding Chapter Award: Colorado Chapter  Agency Award of Excellence: Town of Queen Creek, AZ; Lehi City, UT; City of Northglenn, CO  Emerging Leader Award: Evette Lee, City/County of Honolulu  Muriel Morris Award: Stacey Lewis</p>	
<p>6. 2022-23 Transition Meeting Update  June 24, 2022 will be the transition meeting in Salt Lake City. Location and times coming soon.</p>	Mel/David
<p>7. Sponsorship, Technology &amp; Marketing Update  Chris reported we have received approximately \$68,000 in conference sponsorships.  Job postings continue to bring in revenue for the Region</p>	Chris
<p>8. 2022 Conference Update  SOLD OUT! 400+ and a wait list. Brody will work through cancelations and the wait list.  Last minute details are falling into place.  Guidebook will go live on April 25, 2022. An email will go out to attendees announcing it is available.  Tamara is working on an FAQ document that will explain how to download the Guidebook and answer other pertinent questions.  Keynote speakers are ready to go, as is the Presidents Reception.  An end of conference survey will be included in the Guidebook.  Tamara is pleased that former Regional Presidents are attending and volunteering at the conference.</p>	Tamara
<p>9. Executive Council Update  No report as the next meeting is not until April 21, 2022</p>	Tamara/Christine
<p>10. Miscellaneous  Paula discussed a conference photographer. The Southern California Chapter uses a photographer who is available to attend the conference for 4 hours a day, if needed. Tamara confirmed a photographer had not yet been arranged and thanked Paula for coordinating with this individual to attend the conference.</p>	All

<p>Tamara asked Board members to arrive by 6:15 for the Presidents Reception, as the entertainment will start right at 6:30.</p> <p>David gave a brief report on the various locations conference attendees are coming from. Attendees are coming from all over the county.</p> <p>David also reported that Wild Apricot has a multiple chapter discount. Chapters are required to sign up for a 1 year contract to receive a 20% discount. A 2 year contract will receive a 25% discount. 5 chapters must commit to a 1 or 2 year contract in order to receive the discount. Jocelyn will send out the discount information to the Chapters.</p> <p>Please wear your purple WR conference shirt on Monday.</p>	
<p><b>Adjourn</b> being no other business the meeting was adjourned at 12:40.</p>	

Amended to add #2 – Approval of the March Minutes