



Zoom Teleconference of the Governing Board

Wednesday, March 9, 2022 – 12:00 p.m. to 1:00 p.m. PST

Invited Attendees: WRIPMA-HR Governing Board & 2022 Conference Chair

Members Present: Paula Adams, Mel Gregg, Kisha McDonald, Brody Lorda, Tamara Dixon, Jocelyn Kurland, Chris Hazen, David Kitchen, Nancy Love

Members Absent: Andrea Cutler

Meeting Minutes

<p>1. Call to Order/Roll Call Paula called the meeting to order at 12:02p.m.</p>	<p>Paula/Nancy</p>
<p>2. Zoom Class Action Settlement Nancy reported that upon further research, as well as information received from Bruce Gardner, it appears we do not meet the requirements to participate in the Zoom Class Action Settlement because we have an Enterprise License with Zoom. This type of license is not include in the Class Action. Therefore, no further action will be taken on this item.</p>	<p>Nancy</p>
<p>3. WR Webinar April 15, 2022 – Mental Health in the Workplace Flyer & Registration Paula reminded the group of the upcoming April Webinar. David and Jocelyn will work together to get the flyer put together and send out the event announcement and registration information.</p>	<p>David/Jocelyn</p>
<p>4. Approval of the February 2022 Financial Report Brody mentioned that the January Financial Report also needs to be reviewed and approved.</p> <p>Being no changes to the January or February Financial Reports Tamara made a motion to approve the Jan. 2022 & Feb. 2022 Financial Reports as presented. Christine seconded. Motioned passed.</p> <p>There was a brief discussion on Board member’s attendance and expense reimbursement for the annual conference. It was stated that historically Board members are expected to attend the WR conference, and WR will pay for their registration and expenses only if their agency or local Chapter do not.</p>	<p>Paula</p>

<p>5. 2022 Election and Awards Update An email will be sent out today for members to vote for the FY2023 2nd VP and Executive Council Representation.</p> <p>Mel has received 2 nominations for the Muriel Morris award, but not much else. An award reminder email will be sent out. Christine suggested that in future years we may want to reconsider the award process.</p>	Mel
<p>6. Sponsorship, Technology & Marketing Update Chris reported that job postings continue to bring in revenue for the region.</p> <p>Chris also announced that we currently have approximately \$51,000 in sponsorships and vendor commitments for the May conference. This figure is nearly double what it was a month ago. Chris and David continue to talk with companies about sponsoring the conference and anticipate additional sponsors will commit.</p> <p>Brody mentioned that her Risk Manager recently attended the Public Risk Managers conference and will be providing her the list of their sponsors and vendors. She will forward the list to Chris and David once she receives it.</p>	Chris
<p>7. 2022 Conference Update Tamara acknowledged the conference committee, many who are also on the WR Board, for all the work they have done for the conference.</p> <p>Brian and Christine made Paula's dream come alive by coordinating a session for children, at the conference. It will be held after the first general session.</p> <p>292 registrations as of today and our room block is nearly sold out.</p>	Tamara
<p>8. Executive Council Update The Executive Council has not met since our last Board meeting.</p> <p>Executive Director Cara Woodson Welch will be attending our conference. She asked to speak briefly at the opening session.</p>	Tamara/Christine
<p>9. Miscellaneous David gave an update on the 2023 conference which will be held April 30-May 3, 2023 in downtown Salt Lake City. Nancy will be the Program Chair, Christine the Social/Event Chair, and Chris the Sponsorship Chair. A Volunteer Chair is still needed. David is hoping to use this event to encourage emerging leaders to become involved in the conference. He is also asking for at least one Utah Chapter member to be on each committee. David and Mel will meet to discuss the conference theme so they Save the Date cards can be available at our May conference.</p>	All

<p>Paula thanked Tamara and her conference committee for all they have done to make the Disney conference a huge success.</p> <p>Brody reported that we received a recurring charge from Sound Cloud for the Podcasts and asked if we want to continue paying for this service. Paula will do some research and get back to Brody.</p> <p>Tamara asked if we will be doing the transition meeting in Utah. Mel stated she would like to do it at the conference location. She will send the Board some possible transition meeting dates and will send out an invite once the date is determined.</p>	
<p>Adjourn Being no additional business the meeting was adjourned at 12:29p.m.</p>	