



Zoom Teleconference of the Governing Board

Wednesday, October 13, 2021 – 12:00 p.m. to 1:00 p.m. PST

Invited Attendees: WRIPMA-HR Governing Board & 2022 Conference Chair

Members Present: Mel Gregg, Kisha McDonald, Christine Hoffman, Tamara Dixon, Brody Lorda, Jocelyn Kurland, Chris Hazen, David Kitchen, Nancy Love

Members Absent: Paula Adams, Andrea Cutler

Theme for 2021-22: Putting People First

Meeting Minutes

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| 1. Call to Order/Roll Call | Mel/Nancy |
| 2. Approval Minutes from September 8, 2021 Meeting Tamara made a motion to approve the September 8 th meeting minutes as presented. Christine seconded. Motion passed. | Nancy |
| 3. Approval of the September 2021 Financial Report Mel made a motion to approve the September financial report as present. Tamara seconded. Motion passed. | Brody |
| 4. Update from January 2022 WR Chapter Conf. Chair Request for a budget increase of \$7,000 to cover Board member expenses for January 2022 WR Chapter Leadership Conference Kisha reported the planning for the January 2022 Chapter Leadership Retreat is going well. However, she was not aware, when she presented the Retreat budget that historically Western Region pays for the travel and lodging for WR Board Members to attend, if their Chapter or organization will not pay for it. Therefore, she made a request to increase the Retreat budget from \$4,000 to \$11,000. An increase of \$7,000 to cover travel, lodging, | Kisha |

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| <p>food and beverage for Board Members to attend the Jan. 2022 Chapter Leadership Retreat.</p> <p>Christine and others provided historically information on the Leadership Retreat, including how prior Boards were aware it is an expensive event. A couple years ago, it was decided not to hold the Retreat and use the funds for other Chapter development activities. Chapter Presidents have since stated they found the Retreat very valuable and were sorry it had been discontinued. Based on their feedback it was decided to bring it back this year.</p> <p>Tamara recommended the topic of the Chapter Leadership Retreat and what/who Western Region pays for, be added as an agenda item to Mel’s transition meeting next year. This should help with developing the overall WR budget for the coming year.</p> <p>Kisha highlighted the activities and agenda topics that are being put together for the Retreat. It includes the Nevada Chapter sponsoring a meet and greet on Friday evening. IPMA Executive Director Cara Woodson Welch will be attending the Retreat and Cara and Paula will provide updates on what is happening at the Western Region and International level. Saturday’s agenda will include topics such as Structuring a Chapter Conference and Re-engaging Chapter Members After the Pandemic, to name a couple.</p> <p>Kisha will create a document to send to the Chapter Presidents that provides information on travel and lodging for the Retreat.</p> <p>Tamara made a motion to approve the additional \$7,000 for the Chapter Leadership Retreat. Christine seconded. Motion passed.</p> | |
| <p>5. Executive Council Update</p> <p>Tamara was excited to announce that International is doing a comprehensive organization assessment. A consultant has been selected and has started gathering information from Executive Council members. The Assessment will include a membership survey. A brand assessment as well as a market assessment will also be conducted as part of this exciting project. WR past presidents Brian Haggerty and Christine Hoffman were recently elected to the Executive Council and attended their first meeting in September.</p> | <p>Tamara</p> |
| <p>6. Update from 2022 Annual Conference Chair</p> | <p>Tamara</p> |

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| <p>66 individuals have registered for the conference. Tamara is working with the conference marketing chairperson who will be getting information out about Disney's Covid-19 protocols. They are hoping individuals will feel more comfortable attending, once they receive the protocols.</p> | |
| <p>7. Adjourn – being no other business the meeting adjourned at 12:42 p.m.</p> | <p>Mel/Nancy</p> |