



Zoom Teleconference of the Governing Board
Wednesday, November 15, 2017 – Noon to 1:00 p.m. PST

Attendees: President Sonja Stanchina, 1st Vice-President Ron Zito, Executive Council Representative Andrea Cutler, At-Large Board Member Karen Kimber, Secretary Christine Hoffmann, Treasurer Brody Lorda.

AGENDA

<p>1. Welcome! Sonja welcomed the Board.</p>	<p style="text-align: center;">Sonja</p>
<p>2. Roll Call</p>	<p style="text-align: center;">Christine</p>
<p>3. Board Member Change Sonja shared that unfortunately, At-Large Board Member Ted Yamasaki has withdrawn from the Board due to conflicts and that she is very happy to announce that Karen Kimber, with the LA County Sanitation District, has agreed to join the Board and has been appointed as the new at-large member. Kimber will also be the new liaison for Inland Empire, Southern California, and Southern Nevada.</p>	<p style="text-align: center;">Sonja</p>
<p>4. Quick Announcement of offer from CSPCA The CSPCA has offered reciprocal arrangement for WRIPMA-HR members to attend their conference in San Diego at the member rate. This will be publicized to members in local areas.</p>	<p style="text-align: center;">Sonja</p>
<p>5. Approve Minutes for October The Board discussed the minutes and Andrea moved to approve, Ron seconded, and the minutes were approved.</p>	<p style="text-align: center;">Voting Members</p>
<p>6. Approve Treasurer Report for October Board discussed the report and after discussion, Ron moved to approve, Andrea seconded, and the report was approved.</p>	<p style="text-align: center;">Voting Members</p>
<p>7. Report from Executive Council Andrea shared that next meeting of the Council is scheduled for March 9-11th in Washington DC. Andrea updated the Board that she has requested a list of all IPMA-HR members in the Western Region, which is typically forwarded on to chapters for outreach on chapter membership.</p>	<p style="text-align: center;">Andrea</p>
<p>8. Chapter Leadership Retreat Update January 26-27, 2018 Three RSVPs have been received to date, and another announcement will go out soon to Chapters. The Board discussed possible speakers for the different modules, and Ron will reach out to people in the next couple of weeks. Sonja encouraged the Board to reach out to Chapters to register to attend and noted that if the Chapter President is unavailable, perhaps other Board members would be able to represent the Chapter. Sonja will also</p>	<p style="text-align: center;">Christine - RSVPs Ron - Program</p>

<p>invite the IPMA-HR President and Executive Director to attend. Andrea and Sonja discussed the logistics of the meeting to include a lunch and afternoon session for the Board on Friday, and the Saturday meeting is scheduled to end at 4pm.</p>	
<p>9. 2018 Conference Planning Update Sonja shared that the program is close to being set and Brian is working on an abbreviated version for distribution with conference registration. Sonja will be in touch with Bruce about opening registration on the website. John will be in touch with possible Chairs of the Marketing Committee. Also, new sponsors are continuing to reach out with interest in the conference, including Oracle.</p>	<p>Sonja</p>
<p>10. 2019 Conference Planning Update - Theme Ron shared with the Board, to general excitement, that Jennifer Fairweather has agreed to be the Conference Chair for 2018. Ron will be in touch with Jennifer regarding the theme and will have that finalized by next month. If possible, the postcard flyer will be distributed at Chapter Leadership.</p>	<p>Ron</p>
<p>11. Non-profit Status Update Andrea updated the Board that Kelli Williamson continues to work with the CPA on document collection and formatting which is moving forward. The form will be submitted once that is complete, and then will just be a matter of waiting for approval.</p>	<p>Andrea</p>
<p>12. Nomination Committee for 2nd VP 2018-2019 Sonja reminded the Board that we are now at the stage of looking at the 2nd VP nomination. Per the by-laws, the nominating committee includes the current president, past president, and 1st VP.</p>	<p>Sonja</p>
<p>13. WR Awards: MMM, Agencies, Outstanding Chapter, Emerging Leaders Scholarship Announcements will go out soon, for interested parties to submit their applications for these awards. Brian is the Chair of the Awards and Recognition Committee, which will also include the president and 1st VP. The 2017 Emerging Leaders scholarship winners will be included in the committee for that award.</p>	<p>All</p>
<p>14. Liaison Reports Sonja provided an update that the Northern California Chapter continues to provide innovative services, such as the emerging leaders retreat and offered the competencies training. She has also been in touch with the Utah and Idaho chapters. Oregon has a list of new Board members and seems on track. Western Washington is preparing to survey Washington IPMA-HR members. No update from San Diego. Brody shared that the Sacramento Mother-Lode Chapter is doing the competencies training, and has other events scheduled. The Channel Islands and Arizona chapters are interested in providing information in the next newsletter.</p>	<p>All</p>
<p>15. Round Table Sonja updated that the website is being updated which will include the competencies training, past award recipients, and professional development resources. Also, the Western Region newsletter will go out soon.</p>	<p>All</p>

Christine shared a recent experience in receiving a request for accommodation for a workshop and suggested that the conference committee identify one of the subcommittees to consider accessibility issues.	
Adjourn at 1:02pm w/next meeting Wednesday, December 6 Governing Board plus Chapter Presidents	