



## Zoom Teleconference of the Governing Board and Committee Chairs

**Wednesday, October 18, 2017 – 1:00 p.m. to 2:00 p.m. PST**

**Attendees:** President Sonja Stanchina, Past President Tamara Dixon, 1<sup>st</sup> Vice-President Ron Zito, Executive Council Representative Andrea Cutler, At-Large Board Member Kandice Taylor-Sherwood, Secretary Christine Hoffmann, Treasurer Brody Lorda, 2018 Conference Chair John Perry.

### Meeting Minutes

<p><b>1. Welcome!</b> Sonja welcomed everyone to the meeting.</p>	Sonja
<p><b>2. Roll Call</b></p>	Christine
<p><b>3. 2<sup>nd</sup> VP Election Process</b> Sonja shared that by overwhelming votes, Brian Haggerty was elected 2<sup>nd</sup> VP for the Western Region.</p>	Sonja
<p><b>4. Approve September Minutes</b> The group discussed the minutes and Andrea motioned to approve, Tamara seconded, and the motion carried</p>	Voting Members
<p><b>5. Approve Treasurer Reports: July, August, September</b> Brody updated the Board with details. Sonja motioned to approve, Andrea seconded, and motion carried.</p>	Voting Members
<p><b>6. Report from Executive Council</b> Andrea shared that the Utah chapter had 119 people at the 1-day conference and that it was very well received.</p>	Andrea
<p><b>7. Committee Reports:</b></p> <ul style="list-style-type: none"> <li>• <b>Business Continuity</b> Janet updated that priorities are under review and will be used to identify goals to be accomplished in the next year. Sonja thanked Janet and agreed to discuss later.</li> <li>• <b>Website &amp; Technology</b> Bruce created zoom document for distribution that the Board reviewed in advance of the meeting. Bruce is also working with Chris as the 2018 Chair of exhibitors and sponsors.</li> <li>• <b>Chapter Development</b> Updated on Utah previously. Andrea also updated the Board and Chairs that the NorCal chapter had offered a sponsorship for agencies impacted by the fire. Sonja reported that she had heard back from Jim Yearby and discussed implementing social media to drive engagement for the Western Washington Chapter.</li> </ul>	<p>Janet</p> <p>Bruce</p> <p>Andrea</p>

<ul style="list-style-type: none"> <li>Professional Development</li> </ul> <p>Kandice updated the Board regarding the vision of providing access to resources across the region. Some ideas for Committee objectives include maintain list of trainers, publicize trainings, and possibly create library of training materials. Group discussion of professional development goals and activities with much interest in developing this type of support to Chapters and member organizations.</p>	Kandice
<p><b>8. 2018 Chapter Leadership Retreat Update January 26-27, 2018</b></p> <p>Sonja updated that they're planning to sign the contract soon with the Carlsbad location and expect to begin sending out notifications and invitations to Chapters for the event. Ron sent out an agenda in advance of the meeting and is seeking facilitators for the modules. The Board suggested possible facilitators, and Sonja asked the call participants to suggest additional facilitators.</p>	Location: Brian Content: Ron
<p><b>9. 2018 Conference Planning Update</b></p> <p>John shared that conference development is progressing on schedule. Chris Hazen has agreed to Chair the Exhibitors and Sponsors Committee. The other vacant chair position is Social Activities and Volunteers.</p>	John
<p><b>10. 2019 Conference Location Update</b></p> <p>(the location was approved via email: Sonja motioned, Tamara seconded, all voted in favor)</p> <p>Ron confirmed the location of the 2019 conference and updated the Board that Noel is working on finalizing the contract.</p>	Ron
<p><b>11. Non-profit Status Update</b></p> <p>Andrea reported that financials continue to be gathered but work continues by Kelli Williamson in formatting the data and completing the forms. The next step will be waiting for confirmation.</p>	Andrea
<p><b>12. Zoom Discussion</b></p> <p>Sonja requested feedback by next week before this document is pushed to Chapter Presidents.</p>	All
<p><b>Adjourn w/next meeting Wednesday, November 15 Governing Board only</b></p>	