



Zoom Teleconference of the Governing Board

Wednesday, April 12, 2023 – 12:00 p.m. to 1:00 p.m. PST

Members Present: Kisha McDonald, Demetrius Parker, Brody Lorda, Paula Adams, Macy Dippert, Tamara Dixon, Chris Hazen, Jocelyn Kurland, David Kitchen, Andrea Cutler, Nancy Love

Members Absent: None

Invited Attendees: WRIPMA-HR Governing Board & 2023 Conference Chair

Meeting Minutes

<p>1. Call to Order/Roll Call The meeting was called to order at 12:02p.m.</p>	Kisha
<p>2. Review and approve minutes from March 8, 2023. Being no changes Brody made a motion to approve the March 8, 2023, meeting minutes. Paula seconded. Motion passed.</p>	All
<p>3. Review and Approval of March 2023 Financial Report Macy provided a review of the financials. Bank balance currently sits at \$160,000.00. Expenses from the Chapter Leadership Retreat have been paid in full. Conference sponsorship money continues to come in as well as job posting revenues.</p> <p>Being no questions or changes to the financials Paula made a motion to approve the March 2023 financial report. Demetrius seconded. Motion passed.</p>	All
<p>4. Update from 2023 Conference Chair David provided a conference update. Registrations are currently at 212 with 35 sponsor attendees. Our hotel room block was met, and sponsorships slots were sold out.</p> <p>A brief discussion took place related to offering a session for Chapter leaders on how to grow and retain membership. David will discuss this further with Demetrius.</p> <p>The conference budget was discussed. Conference revenue may have been originally overestimated, and expenses are coming in somewhat higher than anticipated. Board members shared they</p>	David

<p>appreciate we are investing in the attendees and cautioned against reducing food and beverage offerings. In general, the board was supportive of reducing social activities and was comfortable going over budget slightly. Board members expressed their feelings on the importance of maintaining the conference standards that we've demonstrated at prior conferences. David reviewed the menus and provided a brief run through of the conference program.</p> <p>Kisha will confirm who will be attending from South Africa.</p> <p>A survey will be sent to attendees to gather their interest in various social activities. An email will also be sent to Chapter leaders requesting they RSVP for the Tuesday night event.</p> <p>Overall, conference preparation is going great, and the conference committee is looking forward to a great conference.</p>	
<p>5. Conference Sponsorship Update Chris reiterated all the sponsorship slots have been taken. He also reported that the golf event is sold out. The Coast to Coast wellness challenge website has been set up as well.</p>	Chris
<p>6. Executive Council Update (provided by email) Tamara will provide an Executive Council update to board members via email.</p>	Tamara
<p>7. 2023 Awards Update Brody reported that the winners have been notified, and the awards have been ordered.</p>	Brody
<p>8. 2nd VP Nominations Update Demetrius has drafted language that will be sent out to members to vote for 2nd VP. Voting will close on April 21, 2023. Two nominations were received. They are Cynthia Stafford and David Kitchen.</p>	Demetrius
<p>Adjourn Being no further business, the meeting adjourned at 1:05</p>	